

West Virginia Board of Licensed Dietitians

Date: December 9, 2025,

Time: 11:00am

Location: Zoom meeting

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Members Present:

Diane Keegan	Chairperson	*
Jenni Jones	Vice Chair/Treasurer	*
Jenna Boytek	Audit Committee Chair.	*
Kelly Povroznik	Secretary	*
Tammi Chapman	Administrative Assistant	*
Linda St. Claire	WVBOLD Liaison	*

- I Call to order – A meeting of the WVBOLD was held in via zoom on December 9, 2025. A quorum was formed. Diane Keegan called the meeting to order at 11:30am**

- II Diane made a motion to approve August 28, 2025, meeting minutes, Jenna seconded.**

General Session	<p>Linda informed the board that she is still trying to find a lay person.</p> <p>Linda explained some aspects of getting a Universal License:</p> <ul style="list-style-type: none">•Must be an RD•Must show Driver’s License•If drivers license is different than residents’ address, they must be licensed in that state•That home state keeps track of licensees CEU’s	<p>Jenni made a motion to approve.</p> <p>Jenna Seconded.</p>
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	EXECUTIVE SESSION	
	Diane spoke about complaint 2025-04 <ul style="list-style-type: none">•All RDN's with complaintee must apply for a license everywhere they want to practice•Diane wants a letter sent to complaintee but wants letter reviewed in- house	
General Session	Diane told the board she is going to schedule a meeting with Netty about the WVAND emails	
Treasurers Report	Jenni still having issues accessing the budget reports	
	Tammi told the board the information given at the WV State Auditors Chapter 30 boards, meeting on November 4, 2025	
	Diane wants an updated version of the Modified Licensure Bill added to the WVAND website and a link from the WVBOLD website stating where to find it	Board agreed
New Business	No new business	
Adjournment	Diane made a motion to adjourn	Jenna seconded